

ALABAMA AGRICULTURAL AND MECHANICAL UNIVERSITY
Department of Transportation
Bulldog Transit System
Bus Usage Request Form

Date: _____ 20__

Contact Name (Faculty or Staff Only): _____

Signature _____

Department: _____

Account Number to be charged: _____

Please provide _____ bus(es) and _____ driver(s) to:

Destination: _____

Purpose of Usage: _____

Departure Date: _____ Return Date: _____

Time: _____ Time: _____

Estimated Bus Usage Hours: _____ Number of Passengers: _____

Bus Driver Instructions: _____

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Requests should be made at least 20 days prior to scheduled usage date. A purchase order, check, or money order is required to confirm your reservation. All cash payments must be processed through the Comptroller's office (Cashier's). Cancellation must be made within 72 hours of departure/usage time by calling 372-RIDE (7433)
|||||

Date _____

Approved _____
Director of Transportation

Date _____

Approved _____
Vice President

|||||
FOR BUSINESS USE ONLY
|||||

Bus(es) Assigned _____

We cannot meet your request because _____
